



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Tanggulang Pambansa
Department of National Defense

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

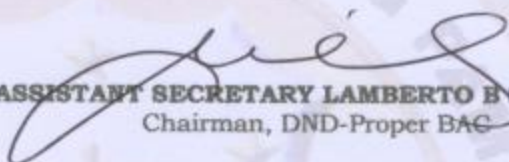
- I. The Department of National Defense, through the DND-Proper Bids and Awards Committee, invites potential Bidders to apply for eligibility and to bid for the following services:

Name of Project	:	Consultancy Services
Brief Description	:	Architectural and Engineering Services for the Infrastructure Projects of the Department of National Defense (DND)
Approved Budget for the Contract	:	Php 2,254,000.00
Estimated Contract Duration	:	180 Calendar Days
Cost of Bidding Documents	:	Php 2,500.00

- II. The DND-Proper BAC will conduct this public bidding in accordance with RA 9184 and its Implementing Rules and Regulations Part-A.
- III. To be eligible to bid for this contract, a contractor must submit a Letter of Intent (LOI) and must meet the requirements as stated in the eligibility documents which is available and may be procured from the DND-Proper BAC Secretariat.
- IV. The DND-Proper BAC shall make use of the following criteria and rating system for short listing of consultants: (a) Qualification of Personnel (50%); (b) Applicable Experience (30%); and (c) Current Workload (20%). From among the prospective consultants who submitted LOIs and passed the eligibility screening, only five (5) consultants shall be shortlisted based on the prescribed criteria. The DND-Proper BAC shall likewise make use the quality-cost based evaluation procedure in the selection of consultants, with the following weights: (a) Technical Proposal (60%) and Financial Proposal (40%).
- V. The schedules and deadlines of procurement activities are as follows:

ACTIVITIES	VENUE	DATE	TIME
Submission of Letter of Intent (LOI) by Prospective Consultants/ Issuance of Eligibility Documents by BAC Secretariat	DND Proper BAC Secretariat, OASAIL Room 203, 2 nd Floor, DND Building, Camp Aguinaldo, Quezon City	29 Sept 2008 to 10 Oct 2008	9:00 AM-5:00 PM
Submission and Opening of Eligibility Documents	OASPER Old Conference Room, Basement, DND Building, Camp Aguinaldo, Quezon City	13 Oct 2008	9:30 A.M.
Shortlisting of Consultants/ Notification of Shortlisted Consultants		14 Oct 2008 to 20 Oct 2008	9:00 AM-5:00 PM
Issuance of Bidding Documents	DND Proper BAC Secretariat, OASAIL Room 203, 2 nd Floor, DND Building, Camp Aguinaldo, Quezon City	21-22 Oct 2008	9:00 AM-4:00 PM
Pre-Bid Conference	OASPER Old Conference Room, Basement, DND Building, Camp Aguinaldo, Quezon City	23 Oct 2008	9:30 AM
Deadline for Submission of Bids and Opening of Technical Proposals	OASPER Old Conference Room, Basement, DND Building, Camp Aguinaldo, Quezon City	04 Nov 2008	9:30 AM
Opening of Financial Proposals	OASPER Old Conference Room, Basement, DND Building, Camp Aguinaldo, Quezon City	11 Nov 2008	9:30 AM
Bid Evaluation	These shall be in accordance with the prescribed periods allowed in Republic Act No. 9184 and its Implementing Rules and Regulations (IRR)-A		
Post-Qualification			
Issuance of Notice of Award			
Approval of Contract			
Issuance of Notice to Proceed			

- VI. The DND-Proper BAC Secretariat will issue hard copies of LOI Forms at 2nd Floor, Room 203, DND Building, Office of the Assistant Secretary for Acquisition, Installations and Logistics, Camp General Emilio Aguinaldo, Quezon City, Tel No. 9116423 or Tel-fax: 911-6244, upon payment of non-refundable amount of Php500.00.
- VII. The DND-Proper BAC Secretariat will also issue hard copies of Bidding Documents (BDs) at the same address to eligible bidders upon payment of a non-refundable amount as stated in Paragraph I above.
- VIII. The eligibility Check/Screening as well as the highest rated calculated bid shall be conducted. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of RA 9184 and its Implementing Rules and Regulations Part-A (IRR-A).
- IX. The DND-Proper assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.
- X. The DND-Proper reserves the right to reject any or all bids, waive any formality and award the Contract to the bidder whose proposal is the most advantageous to the government as evaluated by the DND-Proper Bids and Awards Committee (DND-Proper BAC).
- XI. The Invitation is also posted in the DBM Procurement Service website at www.philgeps.net, and the DND website at www.dnd.gov.ph, in accordance with the IRR-A of R.A. 9184. Further, it shall also be posted at conspicuous places in the premises of the Department of National Defense (DND).


ASSISTANT SECRETARY LAMBERTO B SILLONA
Chairman, DND-Proper BAC

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